

Kentucky State Board of Licensure
For Professional Engineers and Land Surveyors

**Application to take the
Principles & Practice of Engineering Examination**

I. ELIGIBILITY REQUIREMENTS:

To be eligible to take the Principles & Practice of Engineering Examination (PE Examination) in Kentucky, you must have:

- Passed the Fundamentals of Engineering examination (FE Examination);
- Graduated from an engineering program of four or more years accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (EAC/ABET) (Note: engineering technology degrees are not acceptable);
- Canadian degrees accredited by the Canadian Engineering Accreditation Board are acceptable. All other foreign degrees must be evaluated by NCEES Credentials Evaluations at www.ncees.org prior to making application to take the examination. The NCEES evaluation of any foreign degree, and this completed application must be received by the board on or before the application deadline;
- Received written approval from the board, after its' evaluation of this application, to register with the NCEES to take the examination; and
- Registered with the NCEES to take the examination, paid the NCEES examination fee, and received from the NCEES an examination admittance packet.
- Met all other statutory requirements including those relating to character, fitness, and financial and criminal history.

II. GENERAL INSTRUCTIONS:

Enter your name exactly as it appears on the document you intend to present for identification at the time of examination.

Indicate in Section V of this application, the examination you wish to take. Kentucky offers all examinations offered by the National Council of Examiners for Engineering & Surveying (NCEES):

Note:

- Group I examinations (Chemical, Civil, Electrical and Computer, Environmental, Mechanical, and Structural) are given each April and October.
- Group II examinations (Agricultural, Architectural, Industrial, Naval Architecture/Marine Engineering, and Software) are given each April only.

- Group II examinations (Control Systems, Fire Protection, Metallurgical, Mining and Mineral Processing, Nuclear, and Petroleum) are given each October only.

Answer all questions in this application truthfully and completely.

No fees are required with this application.

III. REGISTRATION FOR THE EXAMINATION:

If approved by the board to sit for the PE examination, you will receive a letter instructing you to log onto the NCEES Website at www.ncees.org to register for the examination, and to pay your nonrefundable examination fee directly to the NCEES. Note: Do not attempt to register on the NCEES website until you have received an approval letter from the board office.

Approximately two weeks prior to the examination, the NCEES will mail admittance packets to those who have successfully completed the registration process.

IV. EXAMINATION RETAKE INSTRUCTIONS

Subject to the exception set out below, an individual who has previously applied to take the PE examination for licensure in Kentucky, and wishes to retake the examination, need only to log onto the aforementioned NCEES website and register for the PE examination. A new Kentucky application is not necessary and a new approval letter from the board is not required.

However, an applicant to take the PE examination for licensure in Kentucky who has previously failed the same examination three or more times since July 2006, regardless of the jurisdiction where any previous examination was administered, must reapply to the board each and every time thereafter by completing a new application in full, and include in that new application, evidence satisfactory to the board of having completed additional educational coursework pursuant to the requirements of 201 KAR 18:020 Section 1(3). Such evidence may include examination review courses, college courses, and continuing education courses.

The deadlines for reapplication are February 1 for the April examinations and August 1 for the October examinations. An applicant for the retaking of the PE examination who has previously failed the examination three or more times since July 2006, may not register on the NCEES website until he or she has received a new approval letter from the board office.

V. APPLICANT INFORMATION:

I am applying for:

☐ Permission to take the Principles & Practice of Engineering Examination in Kentucky.

Indicate field in which you wish to be examined: _____

Application Date: _____

Personal Information

SSN: _____

Prefix: _____

First Name: _____

Middle Name: _____

Last Name: _____

Suffix: _____

Birth date: _____

Address & Contact Information

Home Address:

Address 1: _____

Address 2: _____

City: _____

State: _____

Zip code: _____

Home Phone: _____

Work Address:

Address 1: _____
Address 2: _____
City: _____
State: _____
Zip code: _____
Work Phone: _____
Cell Phone: _____
Fax Number: _____
Email: _____

Default Mailing Address (choose one): Home ____ or Work ____

Note: The Default Mailing Address is the address of the applicant to which all official correspondence from the board will be sent. It is the continuing responsibility of the Applicant or Licensee to give written notice to the board by mail, fax, or email, of any change in the Default Mailing Address of the Applicant or Licensee.

Questions

1. *Have you ever been refused a license as a Professional Engineer?*

Yes ____ No ____

If "Yes" please explain:

2. *Are you currently charged with the commission of a felony, or have you ever been convicted of a felony?*

Yes____ No ____

If "Yes" please explain:

3. *Have you ever been adjudged mentally incompetent by a court?*

Yes ____ No ____

If "Yes" please explain:

4. *Have you ever been discharged from a military service other than by an honorable discharge?*

Yes ____ No ____

If "Yes" please explain:

5. *Are you in default, or has any financial or educational institution notified you that you are in default, on any student loan or other educational financial assistance?*

Yes ____ No ____

If "Yes" please explain:

6. *Have you ever had any proceedings filed against you for a violation of the laws or regulations relating to any licensed profession or vocation in any jurisdiction?*

Yes ____ No ____

If "Yes" please explain:

7. Have you ever **failed** the Principles & Practice of Engineering Examination in any state?

Yes ____ No ____

If "Yes" please explain:

Kentucky EIT Certificate Number: _____

***If you have a Kentucky EIT Certificate Number, you are not required to complete the following Educational Information and Fundamentals of Engineering Examination Information sections. You may proceed to the Affidavit and Signature Section. If you do not have a Kentucky EIT Certificate Number, you must complete all remaining sections and have your college or university submit official transcripts to the Board.

Educational Information (use additional sheets if necessary):

College/University:

<i>Name and Address of Institution</i>	<i>Years Attended</i>		<i>Date of Graduation</i>	<i>Course Completed or Degree Conferred</i>
	Year From:	Year To:		
	Year From:	Year To:		
	Year From:	Year To:		

***Official transcripts must be sent by the College/University directly to the Board.

Fundamentals of Engineering Examination Information

Date of FE Examination: _____

Location FE Examination Taken: _____

Or:

Exempt under KRS 322.040(1)(b)4 or KRS 322.040(2): _____

Affidavit and Signature

I do solemnly swear or affirm that I understand the instructions and terms in this application form, and that this application is true, correct, and complete to the best of my knowledge and that passing the PE examination does not guarantee licensure.

Signature of Applicant + Date

Send this completed application to:

**KY Board of Licensure for Engineers and Land Surveyors
160 Democrat Drive
Frankfort, KY 40601**